

Welcome To

Newfield

Borough

Founded 1863

Information Packet for New Residents

Visit our website @ www.newfieldborough.org

To join our global call system for updates on

Community Events, please call 856 697 1100 ext 33

Borough of Newfield
18 Catawba Avenue
Gloucester County, New Jersey 08344

Municipal Contacts:

Borough Hall 697-1100
 Borough Clerk/Administrator Ext. 10
 Water Dept. Ext. 16

 Tax Collector Ext. 20
 Construction & Zoning Office Ext. 16
 Public Works 697-4332
After hour Public Works or Water emergencies694-1414
 (Police will dispatch appropriate person on call)
 Police Non-Emergency 694-1414
Police or Fire Emergency 911

Hours of Operation:

Borough Hall Monday - Friday, 8:30 a.m. - 4:00 p.m.
 Summer Hours Monday-Wednesday 7:00am-4:30pm
 Thursdays 7:00am-4:00pm
 Closed Fridays until after Labor Day

Public Works Monday – Friday, 6:30 am- 3:00 p.m.

Tax Collector Thursdays 5:30pm-7:00 pm

Zoning Officer..... Wednesday from 3:00 pm to 5:00 pm

Official Meetings: All meetings are held at Borough Hall or as indicated

Council 2nd Thursday of the month at 7:30 p.m.

Planning/Zoning..... 1st Thursday of the month at 7:00 .p.m.

Historic Society For information contact Newfield Library: 697-0415

Municipal Building 856 697 1100

Elected Borough Officials: Donald Sullivan, Mayor ext. 30

Council President	Michael Carrow (34)
Council	Scott Miller (36)
Council	Rachel Zaccaria (33)
Council	Jim Mallon (35)
Council	Tom Corwonski (38)
Council	Christina Pierce (37)

Miscellaneous Items of Significance:

Voting Districts -- the Borough has one voting district, Borough Hall is the polling place for the district. Voter registration forms can be obtained from the Borough Clerk.

Parking on Borough Streets -- street parking is prohibited on all streets in the Borough when snow conditions exist or are forecast. Daily parking restrictions are throughout the Borough and are indicated by curbside signs.

Dog Licensing -- dogs are not permitted to be loose at any time in the Borough and must be licensed every year in January. The licensing fee is \$15.20 for a neutered animal and \$18.20 for a non-neutered animal. After March 31st of the calendar year, a late penalty of \$5.00 is charged. Proof of rabies vaccination and neutering certification (if applicable) must be presented for licensing. Animals are required to be licensed after they have received their first rabies vaccination (usually 4 and 7 months.)

Cat Licenses- 15.00 spayed/neutered
18.00 non spayed/non spayed
After March 31, there will be a \$5.00 late fee.

Water Meter Reading -- water meters are read every quarter during the first week of January, April, July and October. Homeowners are responsible to ensure that the outside meter reader device is accessible. Obstructions include but are not limited to large shrubs planted in front of the reader, thorny bushes, beehives and animals roaming the yard. **If you have an enclosed yard, please be sure that the Reader has access to the outside meter.**

Curfews -- it is unlawful for individuals age 17 or younger to be on any public street or public place between the hours of 11:00 p.m. and 6:00 a.m. unless accompanied by their parent or guardian or while traveling to and from their business or occupation.

Brush, Grass and Weeds – tenants and owner-occupants are responsible for maintaining their curb frontage. The area where the road meets the curb should be clear of grass, weeds and other debris. Residents are responsible for the maintenance of sidewalks and curbs of their properties

Zoning Permits – are required for but not limited to all new construction, additions, garages, sheds, fences, pools, decks, driveways and signs.

Construction Permits – are required for but not limited to all new construction, additions and alternations, garages, sheds larger than 100 sq. ft., fences, pools, decks, signs, roofing siding lawn sprinkler systems, gas piping, installation of heating and air conditioning, electric service upgrades.

Certificate of Occupancy – required each time there is a change in tenant and/or owner with both residential and commercial properties. **If your home or apartment is rented, you must register as a landlord with the Borough. There will be an annual registration fee and inspection.**

Schools:

The Borough of Newfield is affiliated with the Franklin Township School District.

The Private school in our community is Edgarton Christian School 697-7300

Newfield Public Library: 697-0415

Newfield Library is part of the Gloucester County Public Library system. Books available at the County Library can be obtained conveniently through Newfield Library. To obtain a library pass, view book & film databases or learn about upcoming special event visit the library's website at: www.gcls.org.

Hours of Operation: Mon – Thurs 10:00 a.m. – 7:00 p.m.
Friday 10:00 a.m. – 5:00 p.m.

Local Organizations:

Newfield Volunteer Fire Department. 697-4851

VFW Post 2071, Delsea Dr., Franklinville694-9878

Christ Community Church, 201 Salem Ave..... 697-3005

First Baptist Church, Rosemont & Catawba Aves..... 697-2217

Newfield United Methodist Church, Columbia & Elmo Aves..... 697-2072

Our Lady of the Blessed Sacrament, 104 Catawba Ave..... 213 -6259

RECYCLING/COMPOST CENTER – GORGO LANE

The Borough Recycling Facility located on Gorgo lane is open for residents to bring their leaves/limbs and bulk items by appointment only. The Recycling Facility is also open several Saturdays a year 8:00 am until noon. Dates are announced and are posted in our newsletter and on the borough's sign and are announced on our one call system. Please be sure to sign up for the one call system. **For appointments or questions, Please Contact the Recycling Facility at 856 697 4332.**

Trash & Recycling – household trash is collected weekly on Wednesday. **BULK ITEMS & Construction Debris are not collected curbside! Recycling is collected every FRIDAY.** (see next page for detailed trash and recycling instructions).

Trash/recycling containers must be placed curbside by 6:30am the day of pick up and containers must be 6 feet from any obstructions. Please remove trash and recycling receptacle containers no later than 9:00 pm the day they are collected.

Construction Materials & Hazardous Waste: Are NOT accepted. Contact the Gloucester County Improvement authority for hours, directions or additional information call 856-478-6045 ext. 14.

Questions? Contact Public Works at 697-4332

SINGLE STREAM RECYCLING

NO Milk/Juice cartons, etc.

NO Glass bottles & jars

NO #1 & #2 plastic bottles, jars, and jugs

NO Aluminum metal food & beverage containers

NO Junk mail, envelopes, post cards, greeting cards, etc.

NO Newspapers, magazines, circulars, brochures, inserts, etc. (no bags, do not be bundled)

NO Telephone books

NO Paperback books

NO Office paper

NO Corrugated cardboard & paper bags

NO Paperboard boxes (cornfl, pasta, tissue, etc.)

NO Paper towel roll inserts

NO **NO** **NO** **NO**

AIM FOR MAXIMIZED RECYCLING

- NO** Plastic bags
- NO** Plastics other than #1 and #2 (Identified above)
- NO** Plastic (or paper) to-go containers, cups, straws, or utensils
- NO** Plastic film, wrap, or bubble wrap
- NO** Pizza boxes
- NO** Styrofoam of ANY kind
- NO** Frozen food, ice cream, or frozen juice containers
- NO** Organic material or food waste
- NO** Hoses or hangers

NO NEED TO REMOVE:
 Paper clips, stamps, address labels, staples, metal fasteners, cellophane, address windows, rubber bands, spiral bindings, plastic tabs.

Empty & Rinse All Containers

Please follow these guidelines carefully

Borough of Newfield Public Works

"NO!" the Rules for Your Trash and Recycling Carts

Attention, Newfield Residents!

RECYCLING			TRASH	
NO! Plastic Bags or Plastic Wrap	NO! Contaminated Food Containers Rinse cans and bottles, no pizza boxes	NO! CAPS on Recyclable Containers or Carboys	NO! Trash Bags or Recyclables Outside of the Cart All trash must be in the cart.	NO! Bulky Items Curbside
NO! Bulky Plastics	NO! TANGLES No hoses, wires, chains or electronics	NO! styrofoam	NO! TVs or Electronics Will Be Picked Up Curbside Call DPW 697-4332 For Disposal	NO! Construction Debris
	ONLY and Plastic Recyclables, Soda, milk, water, detergent, butter/margarine, shampoos, bleach, etc.			
NO! Scrap Metal Items or Empty Propane Tanks	NO PLASTIC BAGS			

Recyclables and trash will ONLY be picked up in BOROUGH ISSUED CARTS Placed 5' From all Obstructions.

BOROUGH OF NEWFIELD DEPARTMENT OF PUBLIC WORKS
 856.697.4332